

2018 Call Announcement

Tahir NUS-UGM Collaboration in Medicine Programme:

A Joint Project Proposal for the Programme of Cooperation in Teaching, Research and Clinical Training between the Yong Loo Lin School of Medicine, National University of Singapore (NUS Medicine) and the Faculty of Medicine, Universitas Gadjah Mada (UGM).

This programme will build the capacity of UGM staffs to help improve health care of Indonesia's people, establish a network for management of common diseases like breast cancer, heart disease and emerging infectious diseases, and contribute to good relations between Indonesia and Singapore. Tahir NUS-UGM Collaboration in Medicine Programme covers education and research, consist of

A. Teaching and Education

Centre for Medical Education/CenMed Courses in NUS

Provide opportunity for UGM faculty member to collaborate in teaching and scholastic activities by attending faculty development programmes/workshops, which is organized by CenMed NUS. Supporting fund will cover registration fees, flight and accommodation.

For course choice, please click http://medicine.nus.edu.sg/cenmed/faculty-development-programs/doc/CenMED_2018_Program.pdf

Criteria for applicants:

- 1) Open for staffs/researchers/doctors
- 2) Enclose CV, and complete the application form (see table a)
- 3) Enclose certificate of TOEFL/IELTS/ AcEPT UGM or enclose your article published on international journal (as the first or second author)
- 4) Enclose motivation letter explaining a course choice that you would like to participate on, and specify several impacts to capacity building institutionally and personally
- 5) Enclose letter of recommendation/permission from Head of Department

Table a. Application form for CenMed Courses

Name	
Department	
Proposed time	
Course choice	

B. Clinical Training

1. Clinical attachments for UGM doctors and nurses

Provide clinical attachments in NUS Medicine for up to 1 month duration. The doctors and nurses would get hands-off training to learn new approaches and methodologies as part of capacity building and skills transfer.

Criteria for applicants:

- 1) Have a clinical background, both UGM staff/lecturer and staff who are undergoing clinical specialty education
- 2) Enclose CV, and complete the application form (see table b)
- 3) Enclose certificate of TOEFL/IELTS/ AcEPT UGM or enclose your article published on international journal (as the first or second author)
- 4) Enclose motivation letter explaining a plan of your activities or skills that you would like to learn during clinical attachments
- 5) Enclose letter of recommendation/permission from Head of Department
- 6) Must fulfill prerequisite the NUH "Hands-Off" attachment*
- 7) **Deadline: 31 Juli 2018 by submitting above documents to iro.fk@ugm.ac.id [subject: Clinical Attachments – name of applicant].**

Table b. Application form for Clinical Attachment

Name	
Department	
Proposed time	
Expected skills	
Recommended staff/contact person in NUS (with contact department/unit & address)	

2. Clinical teaching in UGM for clinical departments

Invite guest lecturer from NUS Medicine to conduct lectures and clinical training at departments for up to 1 week duration. The training will update and build relationships within various departments and specialties.

Criteria for the departments that would like to apply:

- 1) Complete the application form (see table c)
- 2) Enclose letter of recommendation/permission from Head of Department
- 3) **Deadline: 31 Juli 2018 by submitting above documents to iro.fk@ugm.ac.id [subject: Clinical Teaching – name of department].**

Table c. Application form for Clinical Teaching

Department	
Name of Expert from NUS (with contact department/unit & address)	
Expertise	
Program tentative (1 week)	
Department/Center/ Study Program involved	

C. Research and clinical fellowship

1. Joint research

The research project will involve NUS Medicine and UGM investigators coming together to co-develop the projects based on local needs. The fund will be provided to help with consumable costs and facilitate development of joint projects (pro-rated to duration of attachments). It is hoped that this will allow for the development of joint research projects that will be competitive for funding at the local national levels in Indonesia and/or Singapore.

Criteria for applicants:

- 1) Should be multi-disciplinary research (minimal 2 departments/centers)
- 2) Complete NUHS-Universitas Gadjah Mada collaboration seed grant funding application form*
- 3) Enclose letter of recommendation/permission from Head of Department
- 4) **Deadline: 31 Juli 2018 by submitting above documents to iro.fk@ugm.ac.id [subject: Joint Research – topic]**

2. Training attachments in NUS Medicine for staffs/researchers/doctor/nurses

Provide training attachments as clinical fellows or clinical observer in NUS Medicine and/or its affiliated for up to 12 months duration.

Criteria for applicants:

1. Open for staffs/researchers/doctors/nurses
2. Enclose CV, and complete the application form (see table d)
3. Enclose certificate of TOEFL/IELTS that meet SMC's minimum score (TOEFL 250 for cbt or 600 for pbt; IELTS 7)
4. Enclose motivation letter explaining a plan of your activities or skills that you would like to learn during training attachments
5. Enclose letter of recommendation/permission from Head of Department
6. Must fulfill prerequisite the NUH Clinical Fellowship and Observership*
7. **Deadline: 31 Juli 2018 by submitting above documents to iro.fk@ugm.ac.id [subject: Training Attachments – name of applicant].**

3. Short-term training attachments in NUS Medicine

Provide short-term training attachments in NUS Medicine and/or its affiliated for up to 3 months duration. Where appropriate, the training attachment can include a long term clinical fellowship of up to 12 months.

Criteria for applicants:

1. Open for staffs/researchers/doctors/nurses
2. Enclose CV, and complete the application form (see table d)
3. Enclose certificate of TOEFL/IELTS that meet SMC's minimum score (TOEFL 250 for cbt or 600 for pbt; IELTS 7)
4. Enclose motivation letter explaining a plan of your activities or skills that you would like to learn during training attachments
5. Enclose letter of recommendation/permission from Head of Department
6. Must fulfill prerequisite the NUH Clinical Fellowship and Observership*
7. **Deadline: 31 Juli 2018 by submitting above documents to iro.fk@ugm.ac.id [subject: Short-term Training – name of applicant].**

Table d. Application form for Training Attachments & Short-term Training Attachments

Name	
Department	
Proposed time	
Training coverage	
Recommended staff/contact person in NUS (with contact department/unit & address)	

*NUH "Hands-Off" attachment

The duration of attachment is 28 days or 4 weeks maximum (including Saturday, Sunday and Holidays).

Please mind that all the required documents should be complete ***at least 4 weeks prior to the attachment dates***. Once NUH received your complete documents, we will process and issue the acceptance letter to you.

Please be inform of the following:

1. Candidate has to arrange for their own accommodation and VISA for coming.
2. No Certificate given or
3. Invitation letter given by MA Education.

Kindly note that if incomplete documents given prior to the attachment, we will not able to process the attachment.

As such, we do not encourage you to make any travel arrangements to Singapore until we obtained the complete documents and email the confirmation of attachment to you. Thank you

1. Professional qualifications (postgraduate & undergraduate certificate)
3. Letter of Undertaking
4. Hand-Off agreement (Annex A – Hands-Off Observership)
5. A valid passport
6. A copy of valid health insurance cover (e.g. travel insurance cover)
7. Documentary proof of vaccination/serology test for the followings:
 - a. Hepatitis B
 - b. Hepatitis C
 - c. Chest X-ray (for TB indicator)
 - d. Varicella
 - e. Measles, Mumps and Rubella (MMR)
 - f. Pertussis
 - g. Influenza

as per Ministry of Health directive - self declaration of past illness or vaccination NOT accepted as evidence of immunity



***NUHS - UNIVERSITAS GADJAH MADA COLLABORATION SEED GRANT FUNDING APPLICATION FORM**

INTRODUCTION

We are pleased to announce a National University Health System and Universitas Gadjah Mada seed grant call. The seed funding aims to further strengthen the collaboration between the two institutions.

ELIGIBILITY INFORMATION

- To apply, there must be a Principal Investigator from NUHS and a Co-PI from Universitas Gadjah Mada. This seed fund is intended to help the PIs develop a research project and/or to prepare for a joint large competitive grant.
- The research proposal MUST be a collaborative project between NUHS and Universitas Gadjah Mada
- Universitas Gadjah Mada PI must be full time staff (Asst Prof / Assoc Prof / Prof)



1. PROPOSED RESEARCH PROJECT:

Project title:	
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2. APPLICANTS

Section A – Details of Applicants

i. NUHS Principal Investigator

(Please attach a 1-page CV containing a list of your qualifications, appointment, any distinctions and up to 10 of your most recent relevant papers with full titles and full journal name and page numbers):

Name:	Title, Name					
Department:						
Faculty:						
Telephone:						
E-mail:						
Grant/s Applied (Pending Approval) Please add records if applicable	S/N	Status: PI, Co-PI, Collaborator (please indicate one)	Project Title	Funding Agency/ies Please list co-funding Grantors, if applicable	Amount Requested (S\$)	Proposed Duration of Award (MM-YY to MM-YY)
					TOTAL	
Grant/s Awarded (Current) Please add records if applicable	S/N	Status: PI, Co-PI, Collaborator (please indicate one)	Project Title	Funding Agency/ies Please list co-funding Grantors, if applicable	Amount Awarded (S\$)	Duration of Award (MM-YY to MM-YY)
					TOTAL	



ii. **Universitas Gadjah Mada Co-Principal Investigator (please attach a 1 page CV as above):**

Name:	Title, Name					
Department:						
Faculty:						
Telephone:						
E-mail:						
Grant/s Applied (Pending Approval) Please add records if applicable	S/N	Status: PI, Co-PI, Collaborator (please indicate one)	Project Title	Funding Agency/ies Please list co-funding Grantors, if applicable	Amount Requested (S\$)	Proposed Duration of Award (MM-YY to MM-YY)
					TOTAL	
Grant/s Awarded (Current) Please add records if applicable	S/N	Status: PI, Co-PI, Collaborator (please indicate one)	Project Title	Funding Agency/ies Please list co-funding Grantors, if applicable	Amount Awarded (S\$)	Duration of Award (MM-YY to MM-YY)
					TOTAL	

- a) If there are more than 2 applicants, please add sections where necessary and provide the CVs.

Section B – Collaboration of Research Team

Please provide details of any existing and/or past collaborations between/among applicants (including linkages in terms of research area/s, research projects, publications, etc)



Section C – Collaborative Advantages

Please provide information how the research benefits both institutions

3. DESCRIPTION OF PROPOSED PROJECT:

<p>Project Introduction</p> <p>(no more than 150 words):</p>	<p>[Please describe the proposed study]</p>
<p>Objective of the project:</p>	
<p>Methodology description of Project</p>	<p>[Please describe the methodology that will be used and approach to be adopted.]</p>
<p>Expected Results:</p>	<p>[Please list the expected results within the project duration of up to two years.]</p>



4. BUDGET PLANNING:

i. NUHS Principal Investigator

Proposed project budget breakdown:

ITEM/VOTE	DESCRIPTION [Please list items required]	YEAR 1 (S\$)	YEAR 2 (S\$)	TOTAL (S\$)
Expenditure on Manpower				
Equipment/Facilities				
Other operating expenditure (consumables, materials)				
TOTAL (S\$)				

Justification for each expenditure/expenses:

ITEM/VOTE	Justification [Please provide justification of each of the items required]
Expenditure on Manpower	
Equipment/Facilities	
Other operating expenditure (consumables, materials)	



ii. **Universitas Gadjah Mada Co Principal Investigator**

Proposed project budget breakdown:

ITEM/VOTE	DESCRIPTION [Please list items required]	YEAR 1 (S\$)	YEAR 2 (S\$)	TOTAL (S\$)
Expenditure on Manpower				
Equipment/Facilities				
Other operating expenditure (consumables, materials)				
TOTAL (S\$)				

Justification for each expenditure/expenses:

ITEM/VOTE	Justification [Please provide justification of each of the items required]
Expenditure on Manpower	
Equipment/Facilities	
Other operating expenditure (consumables, materials)	



5. SIGNATORIES

In signing the Grant Application, the Principal Investigators undertake, on any Grant Award, to:

- Submit supporting documents of ethics approval obtained from the relevant Institutional Review Board (IRB) and Animal Ethics Committee for studies involving human subjects/human tissues or cells, and animal/animal tissues or cells respectively

NUHS

- Principal Investigator

Name & Designation

Signature & Date

- Head of Department

Name & Designation

Signature & Date

- Vice Dean, Research

Name & Designation

Signature & Date



UNIVERSITAS GADJAH MADA

- Principal Investigator

Name & Designation

Signature & Date

- Department Chair

Name & Designation

Signature & Date

- Vice-Chair of Research

Name & Designation

Signature & Date

*NUH Clinical Fellowship and Observership

The duration of Clinical Fellowship is 12 months. The whole process is comprehensive, it will take about 6 – 9 months for a foreigner doctor to obtain SMC/ Singapore Medical Council Temporary Medical Registration.

For Clinical Fellow, he/she **will be allowed to be involved** in patient care and make entries in patients' case notes, communicate care plans to patients and fellow healthcare professionals, and perform procedures under direct supervision or Level 1 supervision

Eligibility criteria

- Has a recognised medical degree for Temporary Medical Registration with Singapore Medical Council¹
- At least 3 years' experience as a Medical Officer after Housemanship / Internship
- Fluent in English and meet SMC's minimum score for TOEFL (Test of English as a Foreign Language): 250 for computer-based test/ 600 for paper-based test; or IELTS (International English Language Test System): Band score of 7 or above.²
- Good academic record and at least 2 referees' reports
- Not more than 35 years of age
- Citizenship of other countries or permanent residents of Singapore
- Has permit issued by the Ministry of Manpower in Singapore¹
- Has health insurance cover for yourself during the attachment
- Has valid malpractice insurance cover
- Documentary proof of vaccination records / serology report for the followings:
 - a. Hepatitis B
 - b. Hepatitis C
 - c. Varicella
 - d. Measles, Mumps and Rubella (MMR)
 - e. Pertussis
 - f. Influenza
 - g. HIV Antibody
 - h. Chest X-ray

¹The NUH Fellowship Desk will assist to obtain temporary medical registration and Training Employment Pass (TEP).

²SMC will only accept test results from IELTS, TOEFL and OET if the scores obtained are within the above range, subject to a 2-year validity period based on the date of the test for all new applications received by the Medical Council.

as per Ministry of Health directive - self declaration of past illness or vaccination NOT accepted as evidence of immunity

While Clinical Observer for the capped 6 months but subjected to SMC approval of Temporary Medical Registration. There will be no extension for Clinical Observer. Clinical Observer **cannot** :

- be involved in direct patient care; nor
- be allowed to make entries in patients' case notes or write prescriptions for patients

Nevertheless, they can be allowed to **assist in procedures** under direct supervision and will be subject to Level 1 supervision by their supervisor at all times. There are more restrictions for Clinical Observer than Clinical Fellow.

The table below summarises the differences between Clinical Fellowship and Clinical Observership

Requirements/Scope of training	Clinical Fellows	Clinical Observers
Fulfil English language requirements (if medium of instruction for basic degree is not in English)	Yes	No
Sponsorship	Government, regional health authority or an appropriate institution in the applicant's home country	Not specified
Require at least 3 years post-housemanship / post-internship experience as a medical officer or have a medical postgraduate qualification	Yes	No
Period of training allowed	Maximum of 12 months	Maximum of 6 months
Involved in patient care, write case notes, communicate care plans & perform procedures under direct supervision	Yes, only under direct supervision	Only allowed to assist in procedures under <u>direct</u> supervision
Accreditation of training programme	Requires accreditation by SMC	No accreditation required